



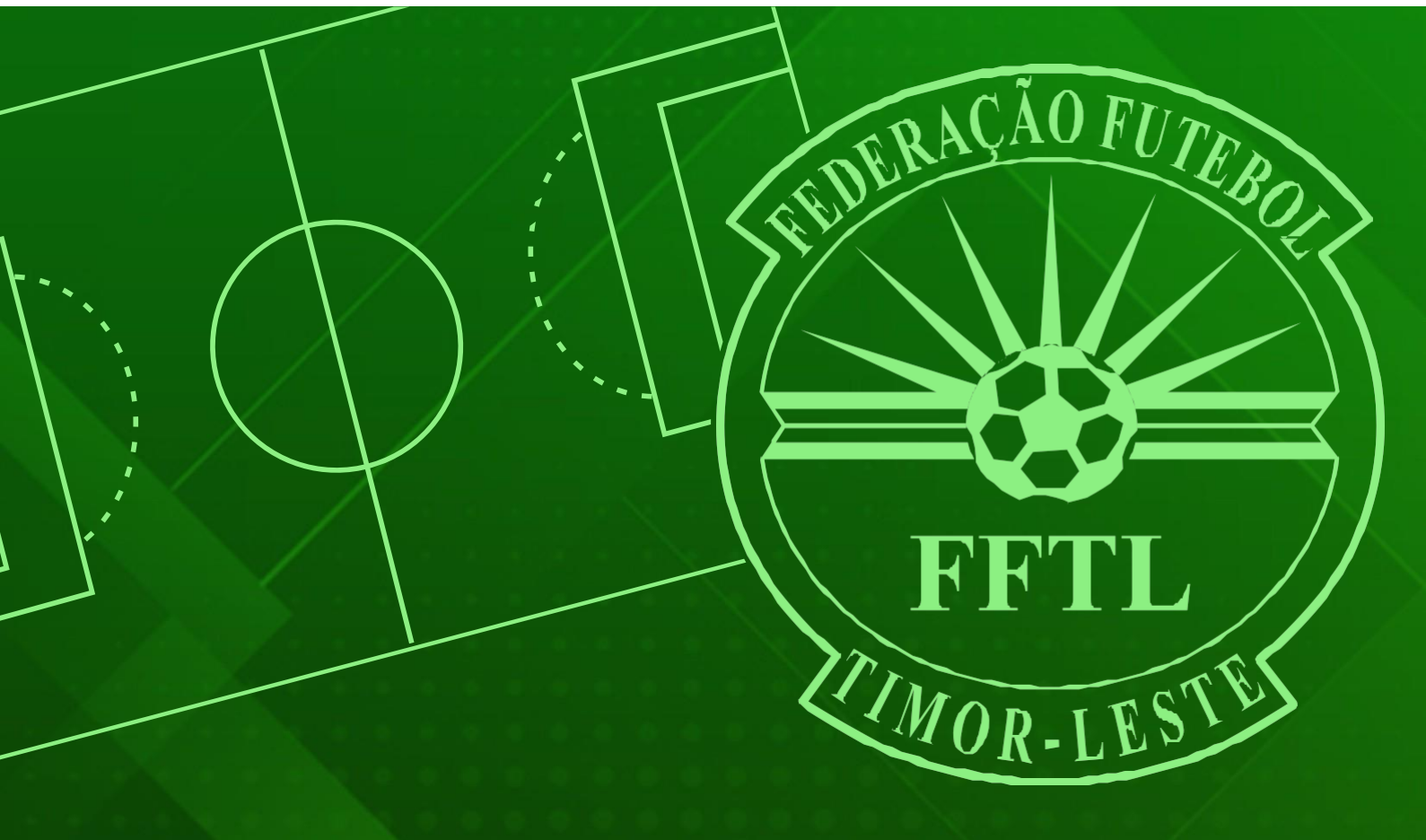
FFTL STATUTES

Edition 2024

FFTL[®]

Unidade no Desenvolve

Affiliated to the Fédération International de Football Association



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DEFINITIONS

Terms given below denote the following:

1. FFTL: Federação Futebol de Timor-Leste.
2. FIFA: Fédération Internationale de Football Association.
3. AFC: Asian Football Confederation.
4. AFF: ASEAN Football Federation.
5. Association: a football association recognized as such by FIFA and by the relevant confederation.
6. League: an organization subordinate to an Association
7. Regional Association: an organization subordinate to an Association.
8. Confederation: a group of Association recognized by FIFA and belonging to the same continent (or similar geographic area).
9. Club: a member of an association (that is a member of FIFA and of the relevant confederation) or a member of a league recognized by an association that enters at least one team in a competition.
10. Officials: all board members, committee members, coaches, referees and attendants as well as other people responsible for technical, medical and administrative matters at FIFA, a Confederation, Association, League or Club.
11. Player: a football player registered with an Association.
12. Congress: the supreme and legislative body of FFTL.
13. Executive Committee: The executive body of FFTL.
14. Member: a legal person that has been admitted into membership of FFTL by the Congress.
15. Association Football: the game controlled by FIFA and organised by FIFA, the confederations, and/or the associations in accordance with the Laws of the Game.
16. Laws of the Game: the laws of association football issued by The IFAB in accordance with the relevant provisions of the FIFA Statutes.
17. IFAB: The International Football Association Board.
18. Ordinary Court: state court which hears public and private legal disputes.
19. CAS (TAS): Court of Arbitration for Sport (Tribunal Arbitral du Sport) in Lausanne (Switzerland).

NB: References to natural persons include both genders. The singular case applies to the plural and vice-versa.

I. GENERAL PROVISIONS

Article 1 Name, Headquarters, Legal Form

1. FFTL is a private organization of an associative nature in compliance with the legislation of the Republic Democratic of Timor-Leste (RDTL) and registered in Dili. It is formed for an unlimited period.
2. The headquarters are in the Capital of Timor-Leste, Dili at the Av. Nu Laran Nú. 4, Bairro Formosa (GRICENFOR) Dili, Timor-Leste.
3. FFTL is a Member of FIFA, AFC, and AFF.
4. The flag of FFTL is round shaped, backgrounded on green and blue with a football and the national flag colures of Timor-Leste in the middle.
5. The emblem of FFTL is designed as the flag including the name of FFTL
6. The logo of FFTL is Federação Futebol de Timor-Leste.



7. The abbreviation of the Federação Futebol de Timor-Leste is FFTL
8. The flag, emblem, logo and abbreviation are legally registered with the Ministry of Justice of Timor-Leste, the Ministry of Education, Youth and Sport.

Article 2 Objectives

The objectives of FFTL are:

1. To improve the game of football constantly and promote, regulate and control it throughout the territory of FFTL in the light of fair play and its unifying, educational, cultural and humanitarian values, particularly through youth and development programmers;
2. To organize competitions in association football, futsal and beach soccer at national level, by defining precisely, as required, the areas of authority conceded to the various leagues of which it is composed;
3. To draw up regulations and provisions and ensure their enforcement;
4. To protect the interests of its Members;
5. To respect and prevent any infringement of the Statutes, regulations, directives and decisions of FIFA, AFC and FFTL as well as the Laws of the Game to ensure that these are also respected by its Members;

6. To promote integrity, ethics and fair play with a view to preventing all methods or practices such as corruption, doping or match manipulation, which might jeopardize the integrity of matches, competitions, players, officials and Members or give rise to abuse of association football, futsal and beach soccer;
7. To promote and strengthen good governance principles and practices at national level and encourage its Members to adopt their own good governance principles;
8. To promote women's football including its development and to advance full inclusion of women throughout at all types of football and at all levels, including in governance and technical roles;
9. To control and supervise all friendly football matches of all forms played throughout the territory of Timor-Leste;
10. To control and supervise association football, futsal and beach soccer at national level and to control and supervise all forms of international football matches played throughout the territory of Timor-Leste, in accordance with the relevant Statutes and regulations of FIFA and AFC
11. To manage international sporting relations connected with Association Football in all its forms;
12. To host competitions at international and other levels.

Article 3 Human rights

FFTL is committed to respecting all internationally organized human rights and shall strive to promote the protection of these rights.

Article 4 Non-discrimination and equality

Discrimination of any kind against a country, private person or group of people on account of race, skin colour, ethnic, national or social origin, gender, disability, language, religion, political opinion or any other opinion, wealth, birth or any other status, sexual orientation or any other reason is strictly prohibited and punishable by suspension or expulsion and/or other disciplinary measures.

Article 5 Neutrality and institutional independence

1. FFTL is neutral in matters of politics and religion.
2. The Members of FFTL shall also be neutral in matters of politics and religion and shall ensure that their own members remain neutral.
3. FFTL shall remain independent and shall avoid any form of undue political interference. FFTL shall manage its affairs independently and shall ensure that its own affairs are not influenced by any third parties.

Article 6 Promoting friendly relations

1. FFTL shall promote friendly relations between its Members, Clubs, Officials, and Players and in society for humanitarian objectives.

2. FFTL shall provide the necessary institutional means to resolve any internal dispute that may arise between Members, Clubs, Official and Players.

Article 7 Players

1. The status of players and the provisions for their registration shall be regulated by the Executive Committee of FFTL in accordance with the current FIFA Regulations of the Status and Transfer of Players.
2. Players shall be registered in accordance with the regulations of FFTL.

Article 8 Laws of the Game

1. FFTL and each of its Members shall play association football in compliance with the Laws of the Game issued by IFAB. Only IFAB may lay down and alter the Laws of the Game.
2. FFTL and each of its Members shall play futsal and beach soccer in accordance with the Futsal Laws of the Game and Beach Soccer Laws of the Game issued by FIFA. Only FIFA may lay down and alter the Futsal and Beach Soccer Laws of the Game.

Article 9 Conduct of bodies, officials and others

1. All bodies and official of FFTL shall observe the Statutes, regulations, directives, decisions and the Code of Ethics of FIFA, of AFC and of FFTL in their activities.
2. Every person and organization involved in the game of association football, futsal and beach soccer in the territory of FFTL is obliged to observe the Statutes and regulations of FIFA, of AFC, of FFTL and any other relevant statutes, as well as the principles of fair play, loyalty, integrity and sportsmanship.

Article 10 Official Languages

1. The official languages of FFTL shall be Tetum, Portuguese and English. Official documents and texts shall be written in these languages. In the event of any divergence between the interpretations of texts in different languages, the text written in Portuguese shall be regarded as authoritative.
2. The official languages at the Congress shall be Tetum, Portuguese and English.

II. MEMBERSHIP

Article 11 Admission, suspension and expulsion

- 1 The Congress shall decide whether to admit, suspend or expel a Member.
- 2 Admission may be granted if the applicant fulfils the requirements of FFTL in accordance with these Statutes.
- 3 Membership is terminated by resignation or expulsion. Loss of membership does not relieve the Member from its financial obligations toward FFTL or other Members of FFTL, but leads to cancellation of all rights in relation to FFTL.
- 4 FFTL shall ensure that all relevant stakeholders are represented within its Congress. The interests of women's football shall also be adequately presented in the Congress.

Article 12 Members

1. The Members of FFTL are:
 - a) The 14 Municipality Associations:
 - 1) The Municipality Associations of Aileu;
 - 2) The Municipality Associations of Ainaro;
 - 3) The Municipality Associations of Baucau;
 - 4) The Municipality Associations of Bobonaro;
 - 5) The Municipality Associations of Covalima;
 - 6) The Municipality Associations of Dili Leste;
 - 7) The Municipality Associations of Dili Weste;
 - 8) The Municipality Associations of Ermera;
 - 9) The Municipality Associations of Liquiça;
 - 10) The Municipality Associations of Lautem;
 - 11) The Municipality Associations of Manatuto;
 - 12) The Municipality Associations of Manufahi;
 - 13) The Municipality Associations of Oecusse;
 - 14) The Municipality Associations of Viqueque.
 - b) The First League;
 - c) The Second League;
 - d) Referees' association (Associação Arbitragem de Timor-Leste);
 - e) Coaches' association (Associação Treinadores de Timor-Leste);
 - f) Women's football Association;
 - g) Youth Football Association (Asosiasaun Treinamentu Futebol Juvenil Timor-Leste);
 - h) Futsal association.
2. FFTL shall keep a register which shall include the following information on each Member:
 - a) unique identification number;
 - b) legal name;
 - c) legal form;
 - d) authorised signatories;
 - e) additional information, in particular relevant to club licensing (e.g. club structure; identity; sporting results), as decided by the Executive Committee. The up-to-date information related to

letters a, b, c and d shall be publicly available on the website of FFTL.

3. Upon request, FFTL shall confirm in writing the status of a Member.

Article 13 Admission

1. Any legal person wishing to become a Member of FFTL shall apply in writing to the general secretariat of FFTL.
2. The application must be accompanied by the following mandatory items:
 - a) A copy of its legally valid statutes or constitutional document and if applicable, regulations
 - b) A declaration that it will comply with the Statutes at all time, regulations and decisions of FFTL, of FIFA, of AFC and ensure that these are also respected by its own Members, Clubs, Officials and Players;
 - c) A declaration that it will comply with the Laws of the Game in force as laid down by The IFAB as well as the Futsal Laws of Game and Beach Soccer Laws of Game as laid down by FIFA
 - d) A declaration that it will refer in the last instance (i.e. after exhaustion of all internal channels within FFTL) any dispute of national dimension arising from or related to the Statutes, regulations, directives and decisions of the FFTL only to an independent and duly constituted arbitration tribunal, which shall definitely settle the dispute to the exclusion of any ordinary court, unless expressly prohibited by the legislation in force in Timor-Leste;
 - e) A declaration that any dispute of international dimension arising from or related to the Statutes, regulations, directives and decisions of FIFA or of the AFC may only be submitted in the last instance to CAS, as specified in the Statutes of FIFA and of the AFC.;
 - f) A declaration that it recognizes the jurisdiction of CAS, as specified in the Statutes of FIFA and AFC, and its decisions;
 - g) A declaration that is located and legally registered in the territory of Timor-Leste;
 - h) A declaration that it will play all official home matches in territory of Timor-Leste;
 - i) A declaration to the effect that the legal composition of the applicant guarantees that it can make decisions independently of any external entity;
 - j) A declaration to the effect that the members of its own bodies were elected or appointed as a result of a procedure that guarantee the complete independence of the election or appointment;
 - k) A list of officials, specifying those who are authorized signatories with the right to enter into legally binding agreements with third parties;
 - l) A declaration that it undertakes to organize or participate in friendly matches only with the prior consent of FFTL;
 - m) A copy of the minutes of its last Congress or constitutional meeting;
 - n) if applicable, a declaration that it undertakes to organize or participate in friendly matches only with the prior consent of FFTL.

Article 14 Request and procedure for application

1. The procedure for admission shall be regulated by special regulations approved by the Executive Committee of FFTL
2. The Executive Committee shall request the Congress either to admit or not to admit an applicant. The applicant may state the reasons for its application to the Congress.
3. The new Member shall acquire membership rights and duties as soon as it has been admitted. Its delegates are eligible to vote and be elected with immediate effect.

Article 15 Members' rights

1. The members of FFTL have the following rights:
 - a) To take part in the Congress of FFTL, to receive its agenda in advance, to be called to the Congress within the prescribed time, to exercise their rights to participate in the debates and discussions, and to exercise their voting rights;
 - b) To draw up proposals for inclusion in the agenda of the Congress;
 - c) To nominate candidates for all relevant bodies of FFTL to be elected or appointed;
 - d) To be informed of the affairs of FFTL through the official bodies of FFTL;
 - e) To take part in competitions [if applicable] and/or other sports activities organized by FFTL;
 - f) To exercise all other rights arising from the Statutes and regulations of FFTL.
2. The exercise of these rights is subject to other provisions in these Statutes and the applicable regulations of FFTL.

Article 16 Members' obligations

1. The Members of FFTL have the following obligations:
 - a) To comply fully with the Statutes, regulations, directives and decisions of FIFA, AFC, and FFTL at all times and to ensure that these are also respected by its members;
 - b) to convene their supreme and legislative body once a year.
 - c) To ensure the election of its decision-making bodies; at least every four (04) years
 - d) To take part in competitions [if applicable] and other sport activities organized by FFTL;
 - e) To pay their membership subscriptions;
 - f) To respect the Laws of the Game as laid down by IFAB and to ensure that these are also respected by its members through a statutory provision;
 - g) To adopt a statutory clause specifying that any dispute of national dimension arising from or related to the Statutes, regulations, directives and decisions of FFTL may only be referred in the last instance to CAS, which shall definitely settle the dispute to the exclusion of any ordinary court, unless expressly prohibited by the legislation in force in Timor-Leste;
 - h) To adopt a statutory clause specifying that any dispute of international dimension arising from or related to the Statutes, regulations, directives and decisions of FIFA or of AFC, may only be submitted in the last instance to CAS, as specified in the Statutes of FIFA and of AFC;
 - i) To manage their affairs independently and ensure that their own affairs are not influenced by any third parties in accordance with art. 20 of these Statutes;
 - i) To ensure that their bodies are either elected or appointed according to a procedure that guarantees the complete independence of the election or appointment;
 - j) To communicate to FFTL any amendment of its Statutes and regulations as well as the list of its official or persons who are authorized signatories with the right to enter into legally binding agreements with third parties;
 - k) Not to maintain any relations of a sporting nature with entities that are not recognized or with Members that have been suspended or expelled;
 - l) To observe the principles of loyalty, integrity and good sporting behavior as an expression of fair play through a statutory provision;
 - m) To observe the mandatory items specified under art.13 par. 4 of these Statutes for the duration of their affiliation;
 - n) To administer a register of members which shall regularly be updated;

- o) to ratify statutes that are in accordance with the requirements of the FFTL Statutes
 - p) to comply fully with all other duties arising from the Statutes and other regulations of FIFA, of AFC, of and FFTL.
2. Violation of the above-mentioned obligations by any Member may lead to sanctions provided for in these Statutes.
 3. Violation of par. 1 i) above may also lead to sanctions, even if the third-party influence was not the fault of the Member concerned. Each Member of FFTL is responsible towards it for any and all acts of the members of their bodies caused by the gross negligence or willful misconduct of such members.

Article 17 Suspensions

1. The Congress is responsible for suspending a Member. The Executive Committee may, however, temporarily suspend a Member that seriously and repeatedly violates its obligations as a Member with immediate effect. The suspension shall last until the next Congress, unless the Executive Committee has lifted it in the meantime.
2. The motion for suspension must be adopted by a three-quarter majority (3/4) of the valid votes cast. A suspension of a Member by the Congress or a temporary suspension by the Executive Committee shall be confirmed at the next Congress. If it is not confirmed, the suspension shall be automatically lifted with immediate effect.
3. A suspended Member shall lose its membership rights. Other Members may not entertain sporting contact with a suspended Member. The Disciplinary and Ethics Committee may impose further sanctions.
4. Members that do not participate in the sports activities of FFTL for two (2) consecutive years shall be suspended from voting at the Congress and the representatives shall not be elected appointed until they have fulfilled obligations in this respect.

Article 18 Expulsions

1. The Congress may expel a Member if:
 - a) it fails to fulfil its financial obligations towards FFTL;
 - b) it seriously violates the Statutes, regulations, directives of FIFA, AFC, and FFTL;
2. The presence of a majority (more than 50%) of Members entitled to vote at the Congress is necessary for an expulsion to be valid, and the motion for expulsion must be adopted by a three-quarter (3/4) majority of the valid votes cast.

Article 19 Resignations

1. A Member may resign from FFTL with effect from the end of the calendar year (31 December). Notice of resignation must reach the general secretariat no later than 6 months before the end of the calendar year.
2. The resignation is not valid until the Member wishing to resign has fulfilled its financial obligations towards FFTL and the other Members of FFTL.

Article 20 Dissolution

1. If a Member dissolves, either voluntarily or due to legal reasons, its membership to FFTL shall terminate with immediate effect at the moment its legal personality ceases to exist.
2. The executive body of the Member shall immediately inform the general secretariat of FFTL when the dissolution procedure begins.

Article 21 Independence of Members and their bodies

1. Each Member shall manage its affairs independently and with no undue influence from third parties.
2. The Members' bodies shall be either elected or appointed. The Members' statutes shall provide for a democratic procedure that guarantees the complete independence of the election or appointment.
3. Any Members' bodies that have not been elected or appointed in compliance with the provisions of par. 2 above, even on an interim basis, shall not be recognized by FFTL.
4. Decisions passed by bodies that have not been elected or appointed in compliance with par. 2 shall not be recognized by FFTL.

Article 22 Status of clubs, leagues, municipality associations and other groups of clubs

1. Clubs, leagues, municipality associations or any other groups of clubs affiliated to the FFTL shall be subordinate to and recognized by the FFTL. There shall only be one top-tier national league on the territory of the FFTL.
2. These Statutes define the scope of authority and the rights and duties of the entities mentioned in par. 1 above. Their statutes and regulations shall be in line with the requirements and obligations of the Statutes and regulations of the FFTL. The FFTL shall have the primary responsibility to regulate matters relating to refereeing, the fight against doping, the registration of players, club licensing, the imposition of disciplinary measures, including for ethical misconduct, as well as measures required to protect the integrity of competitions.
3. The entities mentioned in par. 1 above shall take all decisions on any matters regarding their membership independently of any external body. This obligation applies regardless of their corporate structure.
4. In any case, no natural or legal person (including holding companies and subsidiaries) shall exercise control over more than one club or group of clubs whenever the integrity of any match or competition could be jeopardized.

III HONORARY PRESIDENT AND HONORARY MEMBER

Article 23 Honorary President and honorary member

1. The Congress may bestow the title of honorary president or honorary member upon any persons for meritorious service to football.
2. The Executive Committee shall make these nominations.
3. The honorary president or honorary member may take part in the Congress. They may join the debate but are not entitled to vote.

IV ORGANISATION

Article 24 Bodies of FFTL

1. The Congress is the supreme and legislative body.
2. The Executive Committee is the executive body.
3. The general secretariat is the administrative body.
4. Standing and ad-hoc committee shall advise and assist the Executive Committee and general secretariat in fulfilling their duties. Their duties, composition and function are defined in these Statutes and/or special regulation drawn up by the Executive Committee.
5. The Club Licensing bodies are in charge of the club licensing system within FFTL.
6. The Independent Committees shall fulfil their functions in accordance with these Statutes and applicable regulations. The Independent Committees are the Audit and Compliance Unit, the Electoral Committee and the Judicial Bodies.
7. The Judicial bodies are Disciplinary and Ethics committee and Appeal committee.
8. The bodies of FFTL shall be either elected or appointed by FFTL itself without any external influence and in accordance with the procedures described in these Statutes. The members of the bodies shall not have previously been found guilty of any criminal offence incompatible with the position.
9. Any member of the bodies must withdraw from the debate and from taking a decision if there is any risk or possibility of a conflict of interest. In particular, members of the bodies shall always be aware of, and comply with, the relevant provisions of the FIFA Code of Ethics on conflicts of interest and adjust their conduct as necessary (e.g. abstain from performing their duties, notify the chairperson in cases of potential conflicts of interest, etc.).

Article 25 Dismissal of a member of a body

1. The Congress may dismiss a member of a body. The Executive Committee may place the dismissal of a person or body on the agenda for the Congress. The Executive Committee may also dismiss a person of a body provisionally, with the exception of the member of the independent committees. The provisional dismissal approved by the Executive Committee shall be confirmed by the next Congress, unless the Executive Committee has lifted it in the meantime. If the next Congress is of an elective nature, a dismissed member shall be allowed to be an elective candidate (provided that the member in question fulfils the relevant eligibility criteria) on a conditional basis depending on the final decision of the Congress on the dismissal which shall be taken before the election.
2. The motion of dismissal must be justified. It will be sent to the members of FFTL along with the agenda.
3. The person or a body in question has the right to defend himself in front of the Executive Committee and/or the Congress.
4. If the motion for dismissal is upheld, the Congress or Executive Committee shall reach a decision by means of secret ballot. For the motion to be past, a majority of two-thirds of the valid votes is required.
5. The person or body dismissed must be relieved of his or its functions with immediate effect.

Article 26 Definition and composition of the Congress

1. The Congress is the meeting at which all the members of FFTL regularly convene. It represents the supreme and legislative authority of FFTL. Only a congress that is regularly convened has the authority to make decision.
2. A Congress may be an Ordinary or Extraordinary Congress. As a general rule, a Congress will be conducted in person. However, if the circumstances so require, a Congress maybe held by teleconference, by video conference which shall allow delegates to see and hear each other simultaneously. Electronic signatures shall be accepted during Congresses held virtually. However, elective Congress shall only be held physically.
3. The Congress shall be constituted in accordance with the principles of representative democracy and shall take into account the importance of gender equality in football, the interests of women's football and stakeholders' representation in football.
4. The President shall chair the Congress in compliance with these Statutes, the Standing Orders of the Congress as well as any applicable regulations
5. The Executive Committee may appoint observers who take part in the Congress without the right to debate or to vote.
6. The honorary president and honorary member may take part in the Congress. They may join the debate but are not entitled to vote.
7. The clubs and leagues which are not member of FFTL may take part in the Congress as observers.

Article 27 Delegates and votes

1. The Congress is composed 21 voting delegates as follows:
 - a) Fourteen (14) Municipalities voting delegates with 14 votes;
 - b) One (1) First League voting delegate (winner by the First League) with 1 vote;
 - c) One (1) Second League voting delegate (winner by the Second League) with 1 vote;
 - d) One (1) women's football association voting delegate with 1 vote;
 - e) One (1) coaches' association voting delegate with 1 vote;
 - f) One (1) referees' association voting delegate with 1 vote;
 - g) One (1) youth football association voting delegate with 1 vote;
 - h) One (1) futsal association voting delegate with 1 vote.
2. Each Member may be represented by up to three (3) delegates, only one of these delegates is the voting delegate and must be registered as such prior to a congress. If a Member is represented by more than one delegate, at least one of them must be a female representative.
3. Delegates must belong to the member that they represent and be appointed or elected by the appropriate body of that Member. They must also be able to produce evidence of this upon request.
4. Only the President of the Member or someone duly appointed by the Executive Committee of the Member are entitled to vote. Voting by proxy or by letter is not permitted.
5. The Executive Committee and the General Secretary shall take part in the Congress without voting rights. During their terms of office, members of the Executive Committee may not be appointed as delegates for their association to the Congress.

Article 28 Areas of Authority

The Congress has the following authority:

- a) Adopting or amending the Statutes and Standing Orders of the Congress;
- b) Appointing three (3) delegates of different Members to check the minutes and approving the minutes of the last meeting;
- c) Electing the President, the vice-president and members of the Executive Committee;
- d) Electing the chairpersons, deputy chairpersons and members of the independent committees (Judicial bodies, Audit and Compliance Unit and Electoral Committee); upon proposal of the Executive Committee;
- e) Appointing three (3) scrutineers to count the votes and to assist the General Secretary in distributing the ballot papers issued for the elections.
- f) Approving the annual audited, financial statements, including the consolidated financial statements and annual report;
- g) Approving the budget;
- h) Approving the FFTL activity report;
- I Appointing the independent and external auditors upon the proposal of the Executive Committee;
- j) Fixing the memberships subscriptions upon proposal of Executive Committee
- k) Deciding upon the nomination of the Executive Committee, whether to bestow the title of honorary president or honorary member;
- l) Admitting, suspending or expelling a member;
- m) Revoking the mandate of one or a number of members of a body of FFTL;
- n) Passing decisions at the request of a member in accordance with these Statutes;
- o) Dissolving FFTL.

Article 29 Quorum of the Congress

1. Decision passed by the Congress shall only be valid if a majority (more than 50%) of the delegates representing the Members who are entitled to vote are present
- .2. If a quorum is not achieved, a second Congress shall take place 24 hours after the first, with the same agenda.
3. A quorum is not required for the second meeting unless any item on the agenda proposes:
 - a) the amendment of the Statutes of FFTL,
 - b) the election of the President, the vice-president and members of the Executive Committee,
 - c) the election of the chairpersons, deputy chairpersons or members of the independent committees
 - d) the dismissal of one or a number of members of a body of FFTL,
 - e) the suspension or expulsion of a member of FFTL
 - f) the dissolution of FFTL.
4. Once it is declared that the Congress has been convened and composed in accordance with these Statutes, the quorum shall not be influenced by delegates departing.

Article 30 Decisions of the Congress

1. Unless otherwise stipulated in the Statutes, a majority (more than 50%) of the valid votes cast is sufficient for a vote to be valid. The number of valid votes counted shall decide the majority. Spoiled or blank voting slips or any other forms of abstention are disregarded in calculating the majority.
2. A decision that requires a vote shall be reached by a show of card (green for agree, red for disagree and yellow for abstain) or by means of an electronic count. If a show of cards does not result in a clear majority in favour of a motion, the vote shall be taken by calling the roll in alphabetical order.

Article 31 Elections

1. Elections should be conducted by secret ballot.
2. Elections shall be conducted by the Electoral Code of FFTL and shall be supervised by the Electoral Committee.
3. Where a candidate has no opponent for the seat, they may be elected by acclamation.
4. No voting by letter or proxy is permitted.
5. The election for the position of the Executive Committee shall take place by position. At least one position shall be reserved for a female candidate. Every candidate in the election for the position of the Executive Committee shall be proposed by at least 3 (three) members. Each member shall support one candidate for each given position only. If a member supports more than one candidate for a given position, none of its expression of support for that position shall be considered valid.
6. The position of the President and vice-president shall be elected as follows:
 - a) where there are two (2) candidates on the first ballot, a majority (more than 50%) of the valid votes cast of the Members who are present and eligible to vote is necessary; and
 - b) where there are more than two (2) candidates on the first ballot, two-thirds (2/3) of the votes of the Members who are present and eligible to vote are necessary. Should no candidate receive two-thirds (2/3) of the votes on the first ballot, all candidates move to the second ballot. From the second ballot (if required) onwards, a majority (more than 50%) of the valid votes cast of the Members who are present and eligible to vote is necessary. If no candidate is elected, the candidate obtaining the lowest number of votes shall be eliminated from the subsequent ballot. This process shall continue (if required) until two (2) candidates remain and a majority is achieved.
7. For the election of the other members of the Executive Committee mentioned in article 38 1. c), the candidate(s) who receive(s) the most votes in respect of the free seat(s) shall be elected.
8. The Chairperson, Deputy Chairperson, and members of the Independent Committees (i.e. Audit and Compliance Unit, electoral committee and judicial bodies) shall be elected by the Congress by a majority (more than 50% percent). These elections may be conducted en-bloc. However, at the request of at three (3) delegates representing the Members, a separate vote for a specific candidate shall take place.
9. In case of a tied vote in any elections of any body, two new ballots shall be conducted in accordance with the procedure set forth in this article. If the tied vote remains, the relevant position shall remain vacant until a new elective Congress convenes to proceed with new elections according to these Statutes.
10. Blank ballot papers, invalid votes or electronic votes manipulated in any way as well as abstentions shall be disregarded when calculating the majority.

11. Candidatures for any of the positions of the Executive Committee shall be sent to the general secretariat at least forty-five (45) days before the relevant elective Congress. The official list of candidates must be passed to the Members of the FFTL at least thirty (30) days before the Congress at which the executive committee shall be elected. The provisions of this paragraph shall also apply when elections take place during an Extraordinary Congress.
12. Candidatures for any of the positions of the independent committees (i.e. Audit and Compliance Unit, electoral committee, and judicial bodies) must be passed to the Members of the FFTL at least thirty (30) days before the Congress at which the members in question shall be elected.

Article 32 Ordinary Congress

1. The Ordinary Congress shall be held every year.
2. The Executive Committee shall fix the place and date. The members shall be notified in writing at least sixty (60) days in advance.
3. The formal convocation shall be made in writing at least thirty (30) days before the date of the Congress. This convocation shall contain the agenda, the FFTL activity report, the financial statements the auditors' report, and any other relevant documents.

Article 33 Ordinary Congress Agenda

1. The General Secretary shall draw up the agenda based on proposal from the Executive Committee and Members. Any proposal that a member wishes to submit to the Congress shall be sent to the general secretariat in writing, with a brief explanation, at least forty-five (45) days before the date of the Congress.
2. The Congress agenda shall include the following mandatory items:
 - a) A declaration that the Congress has been convened and composed in compliance with the Statutes of FFTL;
 - b) Approval of the agenda;
 - c) An address by the President;
 - d) Appointment of delegates from different Members to check the minutes;
 - e) Appointment of scrutineer;
 - f) Election of the President, vice-president and members of the Executive Committee (if applicable);
 - g) Election of the members of the Independent Committees (Audit and Compliance Unit, Electoral Committee and Judicial Bodies) upon proposal of the Executive Committee;
 - h) Suspension or expulsion of members (if applicable);
 - I Approval of the minutes of the proceeding Congress;
 - j) FFTL activity report (containing the activities since the last Congress);
 - k) Presentation of the consolidated and revised balance sheet and the profit and lost statement;
 - l) Approval of the financial statements;
 - m) Approval of the budget;
 - n) Admission for membership (if applicable)

- o) Votes on proposals for amendments to the Statutes (if applicable);
 - p) Discussion of proposals submitted by the Members and the executive committee;
 - q) Appointment of independent auditors (if applicable) upon the proposal of the Executive Committee;
 - r) Dismissal of a person or a body (if applicable);
 - s) Any further items proposed by the Members or Executive Committee of FFTL.
3. The agenda of the Ordinary Congress may be altered provided three-quarters (3/4) of the Members present at the Congress and eligible to vote agree to such a motion.
 4. The Congress shall not make a decision on any point not included in the agenda.

Article 34 Extraordinary Congress

1. The Executive Committee may convene an Extraordinary Congress at any time.
2. The Executive Committee shall convene an Extraordinary Congress if one-third (1/3) of the delegate representing the members of FFTL make such a request in writing. The request shall specify the items for the agenda. An Extraordinary Congress shall be held within thirty (30) days of receipt of the request. If an Extraordinary Congress is not convened, the delegate representing the members who requested it may convene the Congress themselves. As a last resort, the member may request assistance from FIFA and AFC.
3. The member shall be notified of the place, date and agenda at least fifteen (15) days before the date of an Extraordinary Congress. This convocation shall contain the agenda and any other relevant documents.
4. When an Extraordinary Congress is convened on the initiative of the Executive Committee, it must draw up the agenda. When an Extraordinary Congress is convened upon the request of Members, the agenda must contain the points raised by those Members.
5. The agenda of an Extraordinary Congress may not be altered.

Article 35 Amendments to the Statutes and Standing Orders of the Congress

1. The Congress is responsible for amending the Statutes and the Standing Orders of the Congress.
2. Any proposal for an amendment to the Statutes and the Standing Orders of the Congress must be submitted in writing with a brief explanation to the general secretariat by a Member or by the Executive Committee. A proposal submitted by a Member is valid, provided it has been supported in writing by at least ten other members.
3. A proposal for an amendment to these Statutes or the Standing Orders of the Congress of FFTL shall be adopted only if three-quarters (3/4) of the delegates representing the Members present and eligible to vote agree to it
4. FFTL shall communicate to FIFA and AFC any amendments to its Statutes translated, if necessary, into a common official language of FIFA and AFC

Article 36 Minutes

The General Secretary shall be responsible for recording the minutes at the Congress. The minutes shall be checked by those Members designated and finally approved at the next Congress.

Article 37 Effective date of decision

Decision passed by the Congress shall come into effect immediately after the close of the Congress, unless otherwise stipulated in these Statutes or unless the Congress fixes another date for a decision to take effect.

Article 38 Composition

1. The Executive Committee consist of 7 members, at least one of the Executive Committee members must be a woman, as follows:
 - a. One (1) President;
 - b. One (1) Vice President;
 - c. Five (5) members.
2. The president, the vice-president and the members of the Executive Committee shall be elected by the Congress. Every candidate in the election of Executive Committee members must be proposed by at least one Member.
3. The mandate of the President, vice-president and members of the Executive Committee is for four (4) years. No person may serve as President for more than three (3) terms of office (whether consecutive or not). All other members (including any vice-president) of the Executive Committee may serve for no more than three (3) terms of office (whether consecutive or not). Any partial term of office shall count as one full term.
4. The members of the Executive Committee shall be no younger than 25 years. They shall have already been active in football for minimum four (4) years prior to their election, must not have been previously found guilty of a criminal offence and have residency within the territory of Timor-Leste. They shall undergo an integrity check to be conducted by the Electoral Committee, prior to their election or re-election.
5. Candidatures must be sent to the general secretariat of FFTL. The official list of candidates must be passed to the Members of FFTL along with the agenda for the Congress at which the Executive Committee will be elected.
6. A member of the Executive Committee may not at the same time be a member of an independent committee (i.e. electoral committee or judicial bodies) of FFTL.
7. If a position or up to 50% of the positions of the Executive Committee become vacant, the Executive Committee shall fill the position(s) in question until the next Congress, when replacement(s) for the position(s) will be elected for the remaining period of office.
8. If more than 50% of the positions of the Executive Committee become vacant, the General Secretary shall convene an Extraordinary Congress within the prescribed period of time. In the meantime, the remaining members of the Executive Committee shall take care of the daily affairs of FFTL until new elections are held
9. Any position within the Executive Committee shall be considered vacant in case of death, resignation or if the member concerned is permanently prevented from performing his official function.

Article 39 Meetings

1. The Executive Committee shall meet at least four (4) times per year. The meetings of the Executive Committee may be held in person or by videoconference.
2. The President shall convene the Executive Committee meetings. If more than 50% of the Executive Committee members request a meeting, the President shall convene it within fifteen (15) days of the receipt of the request. If the President does not convene the requested meeting by the aforementioned

- line with par. 3 below.
3. The President, assisted by the general secretariat, shall compile agenda. Each member of the Executive Committee is entitled to propose items for inclusion in the agenda. The members of the Executive Committee must submit the points they wish to be included in the agenda for the meeting to the general secretariat at least seven (7) days before the meeting. The agenda must be sent out to the members of the Executive Committee at least three (3) days before the meeting. means of written communication (e.g. emails or messaging apps).
 4. The General Secretary shall take part in the meetings of the Executive Committee in a consultative role without voting rights. If the General Secretary is unable to attend a meeting, he may nominate a representative to attend the meeting on his behalf, subject to the approval of the Executive Committee.
 5. The meetings of the Executive Committee shall not be held in public. The Executive Committee may, however, invite third parties to attend. Those third parties shall not have voting rights, and may only express an opinion with the permission of the Executive Committee.
 6. The President may also convene the Executive Committee on an urgent basis to deal with any matter requiring immediate settlement between two meetings of the Executive Committee. If the members of the Executive Committee cannot meet physically, decisions may be passed through other modern means of written communication (e.g. emails or messaging apps).

Article 40 Powers of the Executive Committee

The Executive Committee shall have the following powers:

- a) passing decisions on all cases that do not come within the sphere of responsibility of the Congress or are not reserved for other bodies by law or under these Statutes;
- b) preparing, with the assistance of the general secretariat, and convening the Ordinary and Extraordinary Congress;
- c) appointing the chairpersons, deputy chairpersons and members of the standing committees;
- d) deciding to set up ad hoc committees if necessary at any time;
- e) approving and issuing the regulations for the organisation of standing committees and ad hoc committees;
- f) appointing the General Secretary upon proposal of the President. The General Secretary may be dismissed by the Executive Committee without prior proposal of the President;
- g) proposing the independent and external auditors to the Congress;
- h) appointing replacements for vacancies in the independent committees until the next Congress;
- i) approving and issuing regulations governing the conditions of participation in and the staging of competitions organised by FFTL;
- j) approving and issuing regulations regarding a club licensing system governing the participation of clubs in the competition of FFTL and AFC, in compliance with the minimum requirements of the club licensing system as set up by AFC and FIFA;
- k) appointing the coaches for the representative teams and other technical staff;
- l) approving and issuing the Internal Organisation Regulations of FFTL.
- m) ensuring that these Statutes are applied and adopting the executive arrangements required for their application;
- n) dismissing a member of a body, with the exception of independent committees, or suspending a Member of FFTL provisionally until the next Congress;

- q) Shall propose the appointment of the chairpersons, deputy chairpersons and members of the independent committees for ratification by the Congress;
- r) Shall appoint the member of the club licensing bodies;
- s) Shall decide the place and dates of the number of teams participating in the competitions of FFTL;
- t) Shall ensure that the Statutes are applied and adopt the executive arrangements required for their application;
- u) May delegate tasks arise out of its area of authority to other bodies of FFTL or third parties.

Article 41 Decisions

1. The Executive Committee shall not engage in valid debate unless a majority (more than 50%) of its members are present. Attendance by videoconference shall constitute presence
2. The Executive Committee shall reach decisions by a majority (more than 50%) of the members present. In the event of a tied vote, the President shall have the casting vote. Voting by proxy or by letter is not permitted. When a meeting of the Executive Committee is held by videoconference, voting online or through other modern means of written communication (e.g. emails, messaging apps) are permitted
3. Any members of the Executive Committee must withdraw from the debate and from taking a decision if there is any risk or possibility of a conflict of interests.
4. The decision taken shall be recorded in the minutes.
5. The decision taken by the Executive Committee shall come into effect immediately, unless the Executive Committee decides otherwise

Article 42 President

1. The President represents FFTL generally.
2. The President is primarily responsible for:
 - a) ensuring that the statutory objectives, mission, strategic direction, policies and values of FFTL are sustainably pursued and fostering a positive image of FFTL;
 - b) implementing the decision passed by the Congress and the Executive Committee through the general secretariat;
 - c) ensuring the effective functioning of the bodies of FFTL in order that they achieve the objectives described in these Statutes;
 - d) supervising the work of the general secretariat;
 - e) relations between FFTL and its Members, FIFA, AFC, political bodies and other organizations.
 - f) Signing financial transactions together with the General Secretary or treasurer.
3. Only the President may propose the appointment and dismissal of the General Secretary. The President may however also propose to the Executive Committee the dismissal of the General Secretary.
4. The President shall preside over the Congress, the Executive Committee and Emergency Committee meetings and those committees of which he has been appointed chairperson.
5. The President shall have an ordinary vote on the Executive Committee.
6. If the position of the President becomes vacant in the sense of art. 38 par. 9 of these Statutes, the vice-president shall deputise until the next Congress. This Congress shall elect a new President for the remaining period of office.
7. Any additional powers and the remuneration of the President shall be contained in the internal organization regulations of FFTL that are approved by the Executive Committee and shared with the Congress.

Article 43 Representation and signature

The President is entitled to sign for FFTL. The Executive Committee may set up internal organization regulations regarding the joint signature of officers, in particular, in case of the President's absence and concerning all important business of FFTL.

Article 44 Vice President

The Vice President shall be directly elected by vote at the Congress. His powers and duties are as follows:

1. To act as assigned by the President and responsible to the President on the implementation of the assigned tasks;
2. To sign documents with the authorization of President;
3. To supervise the work of the General Secretary in the area that the vice-president is responsible for and report to the President.

Article 45 General secretariat

The general secretariat is the executive, operational and administrative body and shall carry out the work of FFTL under the direction of the General Secretary. The members of the general secretariat are bound by the internal organizational regulation of FFTL and shall fulfil the given tasks in the best manner under direction of the General Secretary.

Article 46 General Secretary

1. The General Secretary is the chief executive officer of the FFTL general secretariat.
2. The General Secretary shall be appointed by the Executive Committee upon proposal of the President on the basis of an agreement governed by private law and shall have the necessary professional qualifications and experience.
3. The General Secretary shall be responsible for:
 - a. Implementing decisions passed by the Congress and Executive Committee in compliance with the President's directives;
 - b. Attending the Congress and meetings of the Executive Committee, Emergency Committee and the standing and-hoc committees;
 - c. Organizing the congress and meetings of the Executive Committee and other bodies;
 - d. Compiling the minutes for the meetings of the Congress, Executive Committee, Emergency Committee and standing and ad-hoc committees;
 - e. Managing and keeping the accounts of FFTL properly in accordance with the guidelines of the Executive Committee;
 - f. The correspondence of FFTL;
 - g. Relations with the members, committee, FIFA, AFC and AFF; under the direction of the President;
 - h. Organizing the general secretariat;
 - i. The appointment and dismissal of staff working in the general secretariat; following the confirmation of the President
 - j. Proposing managerial staff to the president.
 - k. Providing the electoral committee with logistic and operative support for the elections.
4. Any additional responsibilities and duties assigned to the General Secretary shall be stipulated in the Internal Organization Regulations of FFTL.
5. The General Secretary may not be a Congress delegate or a member of any body of FFTL

Article 47 Standing Committees

1. The Standing Committees of FFTL are:
 - a) Finance Committee;
 - b) Technical and Development Committee;
 - c) Organizing Committee for FFTL Competitions;
 - d) Referees Committee;
 - e) Committee for Women's Football;
 - f) Players' Status Committee;
 - g) Amateur and Grassroots Committee;
 - h) Media and Marketing Committee
 - i) Sports Medical Committee.
2. Chairpersons, deputy chairpersons and members of the standing committees may be members of the Executive Committee.
3. The members of each standing committee shall be appointed by the Executive Committee upon proposal of the Members of FFTL or the President. The chairpersons, deputy chairpersons and the members of the standing committees shall be appointed for a term of office of four years. They may be appointed or dismissed by the Executive Committee at any time without the approval of the Congress.
4. The members of the standing committees shall have altogether the capacity, knowledge, ability and experience required to fulfil the tasks and duties of their respective committees. The Executive Committee shall ensure appropriate female and stakeholders' representation on standing committees.
5. Each chairperson shall represent his/her standing committee and conduct business in compliance with the relevant provisions of the Internal Organisation Regulations of FFTL approved by the Executive Committee.
6. Each chairperson shall fix the dates of meetings in collaboration with the General Secretary, ensure that all tasks are carried out and report back to the Executive Committee. Meetings may take place in person or by videoconference.
7. The Executive Committee and each standing committee, the latter with the approval of the Executive Committee, may, if necessary, set up a bureau and/or sub-committee to settle urgent matters; in such a case, decisions may be passed through modern means of written communication (e.g. emails, messaging apps). Any discussions and decisions of the bureau and/or sub-committee shall be reported to the relevant standing committee as soon as it is practicable to do so.
8. Each standing committee may propose to the Executive Committee amendments to the relevant provisions of the Internal Organization Regulations of FFTL that concern its committee.

Article 48 Finance Committee

The finance Committee shall monitor the financial management and advise the Executive Committee on financial matters and asset management. It shall analyze the budget of FFTL and the financial statements prepared by the General Secretary and submit them to the Executive Committee for approval. It shall consist of a chairperson, the treasurer as the deputy-chairperson and one (1) member.

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Article 49 Technical and Development Committee

The Technical, Development, Strategic Studies and Football Committee shall primarily analyze the basic aspects of football training and technical development, deal with general issues in football but primarily with its structure as well as relations between Clubs, Leagues, Members, FIFA, AFC and shall deal with global strategies for football and its political, economic and social status. It shall consist of a chairperson, a deputy chairperson and one (1) member.

Article 50 Organizing Committee for FFTL Competitions

The Organizing Committee for FFTL Competitions shall organize FFTL's competitions of association football, futsal, and beach soccer at any level within FFTL in compliance with the provisions of these Statutes and the regulations applicable to FFTL's competitions. It shall consist of a chairperson, a deputy chairperson and one (1) member.

The duties of the Organizing Committee shall be as follows:

1. To discuss and plan the different types of competitions for the Federation and make suitable recommendations to the Council.
2. To make venue inspection whenever necessary for the selection of suitable venues for the competitions.
3. To formulate the rules and regulations for each type of competition
4. To supervise the organization of the competitions.
5. To undertake and other duties given by the Executive Committee in the field of competitions.

Article 51 Referees Committee

The Referees Committee shall implement the Laws of the Game. It shall appoint the referees for matches in competitions organized by FFTL, organize refereeing matters within FFTL in collaboration with the administration of FFTL and monitor the education and training of referees. It shall consist of a chairperson, a deputy chairperson and one (1) member. All of them shall be ex-referees.

Article 52 Committee for Women's Football

The Committee for Women's Football shall organize FFTL's women's football competitions, and deal with all matters relating to women's football. It shall consist of a chairperson, a deputy chairperson and one (1) member.

Article 53 Players' Status Committee

1. The Players' Status Committee shall set up and monitor compliance with transfer regulations in accordance with the FIFA Regulations on the Status and transfer of players and determine the status of players for various competitions of FFTL. The Executive Committee may draw up special

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regulations governing the Players' Status Committee's powers of jurisdiction. The Players' Status Committee shall consist of a chairperson, a deputy chairperson and one (1) member.

2. Players' status disputes involving FFTL, its Members, and Players, Officials and match and players' agents shall be settled in the last instance by CAS, unless expressly prohibited by the legislation in force in Timor-Leste.

Article 54 Amateur and Grassroots Committee

The Amateur and Grassroots Committee shall deal with all matters relating to amateur and grassroots with the FFTL and its Members. It shall consist of a chairperson, a deputy chairperson and one (1) member.

Articles 55 Media and Marketing Committee

The Media and Marketing Committee shall deal with the working conditions for the media at FFTL events and maintain relations with media organizations and shall advise the Executive Committee with regards to drafting and implementing contract between FFTL and its marketing/television partners and analyze marketing and television strategies that have been advised. It shall consist of a chairperson, a deputy chairperson and one (1) member.

Article 56 Sports Medical Committee

The Sports Medical Committee shall deal with all medical aspects of football, including without limitation anti-doping matters. It shall consist of a chairperson, a deputy chairperson and one (1) member.

Article 57 Club Licensing Bodies

1. The club licensing bodies shall be in charge of the club licensing system within FFTL in accordance with the Club Licensing Regulations of FFTL and AFC.
2. The club licensing bodies shall consist of a first instance body and an appeal body. Each club licensing body shall consist of a Chairperson, a Deputy Chairperson and up to three (3) members who shall be appointed by the Executive Committee. They may not belong to any other body of FFTL, League Organization and Clubs, nor are they allowed to have any activities within those bodies.
3. The Club Licensing Bodies shall be appointed for a period of four (4) years. Their mandate may be renewed.
4. Decisions passed by the club licensing appeal body may only be appealed before CAS in accordance with the provisions in these Statutes.
5. The Executive Committee of FFTL shall issue club licensing regulations governing the club licensing system, which shall stipulate, inter alia, to which clubs the system applies. As a minimum, the club licensing system must be implemented in respect of top-division clubs which qualify for AFC club competitions on sporting merit.

Article 58 Institutional Independence

1. The independent committees as well as their individual members shall conduct their activities and perform their duties entirely independently but always in the interests of FFTL and in accordance with its Statutes and regulations.
2. The chairpersons, deputy chairpersons and members of the independent committees shall be elected by the Congress upon proposal of the Executive Committee and may only be relieved of their duties by the Congress. They shall not be members of any other body of FFTL.
3. The mandate of all members of the independent committees shall last for four years. They may be re-elected.
4. The chairpersons, deputy-chairpersons and members of the Electoral Committee and the Audit and Compliance Unit as well as the chairpersons and deputy-chairpersons of the judicial bodies shall comply with the independence criteria as defined in par. 5 below.
5. The persons mentioned in par. 4 above as well as any of their immediate family members may not exercise or have exercised during the four years preceding their initial terms any executive function at FFTL, one of FFTL's Members, a league or a club (including any of their affiliated companies/organisations), nor have or have had in the four years preceding their initial term any material business relationship with FFTL, one of FFTL's Members, a league or a club (including any of their affiliated companies/organisations). "Immediate family member" shall mean, with respect to a person, such person's spouse or domestic partner, siblings, parents, grandparents, uncles, aunts, children (including any stepchild or adopted child), grandchildren, son-, daughter-, father- or mother-in-law, and including anyone else, whether by blood or otherwise, with whom the individual has a relationship akin to a family relationship for which such person provides financial support.
6. The chairpersons, deputy-chairpersons and members of the independent committees shall undergo an integrity check to be conducted by Electoral Committee prior to their election or re-election.

Article 59 Audit and Compliance Unit

1. The Audit and Compliance Officer shall be in charge of the Audit and Compliance Unit. The Audit and Compliance Officer shall be knowledgeable and experienced in financial and/or regulatory and legal matters and may not be involved in any decision affecting the operations of FFTL.
2. The Audit and Compliance Officer shall advise, assist and oversee the Executive Committee in monitoring FFTL's financial and compliance matters, set up compliance mechanisms and monitor compliance with the relevant regulations of FFTL. He shall also supervise the general secretariat in financial and compliance issues. The Audit and Compliance Officer shall ensure the completeness and reliability of the financial accounting and review the consolidated financial statements and the independent and external auditor's report. The Audit and Compliance Officer shall furthermore monitor FFTL's financial and compliance matters and suggest to the appropriate bodies any action that he deems necessary as a result of such monitoring. The Audit and Compliance Officer shall, with the assistance of the general secretariat, implement a compliance program within FFTL.
3. Details on the Audit and Compliance Unit's responsibilities, its internal cooperation and other procedural matters are stipulated in the Internal Organization Regulations of FFTL.
4. The Audit and Compliance Officer shall be elected by the Congress for a period of four (4) years and may only be relieved of his duties by the Congress. He shall not belong to any other body of FFTL and shall fulfil the independence requirements contained in art.58.

5. If the Audit and Compliance Officer permanently ceases to perform his official function during his term of office, the Executive Committee shall appoint a replacement to serve until the next Congress.

Article 60 Electoral committee

1. The electoral committee is the body in charge of organizing and supervising the election process in accordance with the Electoral Code of FFTL.
2. The Electoral Committee shall consist of a chairperson, deputy chairperson and the number of members deemed necessary. The chairperson and the deputy chairperson shall have legal qualifications.
3. The chairperson, deputy chairperson and other members of the Electoral Committee shall be elected by the Congress upon proposal of the Executive Committee and shall not be members of any other body of FFTL. The election of the members of the Electoral Committee shall not take place at the same Congress of the elections of the members of the Executive Committee. The members of the Electoral Committee will be elected for four (4) years.
4. The Congress shall elect the members of the electoral committee to supervise the elections and ensure the application of the democratic principles such as separation of powers and transparency. Free election should be granted and any external political interference in any election is a violation of the principles of democracy.
5. The composition and function of the Electoral Committee shall be governed by the Electoral Code of FFTL. The Executive Committee of FFTL shall draw up an electoral code to regulate the election proceedings in accordance with the FIFA Electoral Code.
6. The members of the Electoral Committee shall act in good faith at all times and observe the utmost impartiality when carrying out their duties.

Article 61 Judicial Bodies

1. The Judicial Bodies of FFTL are:
 - a. The Disciplinary & Ethics Committee
 - b. The Appeal Committee;
2. The judicial bodies are to be composed in such a way that the members, together, have the knowledge, abilities and specialist experience that is necessary for the due completion of their tasks and duties. The chairpersons and deputy chairpersons of the judicial bodies shall be qualified to practice law.
3. All members of the judicial bodies (including the chairpersons and the deputy chairpersons) shall undergo an integrity check prior to their election or re-election which shall be conducted by the Electoral Committee.
4. The term of office of all members shall be four years. The members may be re-elected or relieved of their duties at any time, although they may only be relieved of their duties by the Congress.
5. The chairpersons, deputy chairpersons and other members of the judicial bodies shall be elected by the Congress upon proposal of the Executive Committee and shall not be members of any other body of FFTL.
6. The chairpersons and deputy chairpersons of the judicial bodies shall fulfil the independence criteria that are stipulated in art. 58 of these Statutes.
7. If the chairperson, the deputy chairperson or a member of a judicial body permanently ceases to

perform his official function during his term of office, the Council shall appoint a replacement to serve until the next Congress, in which the Congress shall appoint a new member of the respective judicial body for the remaining period.

Article 62 Disciplinary & Ethics Committee

1. The Disciplinary & Ethics Committee shall consist of a chairperson, deputy chairperson and the number of members deemed necessary. The chairperson and the deputy chairperson shall have legal qualifications.
2. The disciplinary & ethics committee shall be governed by the Disciplinary & Ethics Code of FFTL. They shall pass decisions only when at least three members are present. In certain cases, the chairperson may rule alone in accordance with the Disciplinary & Ethics Code of FFTL.
3. The disciplinary bodies may pronounce the sanctions described in these Statutes and the Disciplinary & Ethics Code of FFTL on Members, Officials, Players, Clubs and match and player's agents.
4. These provisions do not affect the powers of the Congress and the Executive Committee with regard to the suspension and expulsion of Members.⁵ The composition, responsibilities and functions of the disciplinary & ethics committee shall be stipulated in the Disciplinary & Ethics Code of FFTL to be adopted by the Executive Committee, which shall comply with the FIFA Disciplinary Code.

Article 63 Appeal Committee

1. The function of the Appeal Committee shall be governed by the Disciplinary and Ethics Code of FFTL.
2. The Appeal Committee is responsible for hearing appeals against decisions from the Disciplinary and Ethics Committee that are not declared final by the relevant regulations of FFTL. Decisions from the Electoral Committee are also appealable to the Appeal Committee.
3. Decisions pronounced by the Appeal Committee may only be referred to CAS, which shall settle the dispute definitively to the exclusion of any ordinary court, unless expressly prohibited by the legislation in Timor-Leste.

Article 64 Disciplinary measures

1. For the natural and legal persons
 - a) A warning;
 - b) A reprimand;
 - c) A fine;
 - d) The return of awards;
2. For natural persons:
 - a) A caution;
 - b) An expulsion;
 - c) A match suspension;
 - d) A ban from the dressing rooms and/or the substitutes' bench;
 - e) A ban from entering a stadium;
 - f) A ban on taking part in any football-related activity.

3. For legal persons:

- a) a transfer ban;
 - b) playing a match without spectators;
 - c) playing a match on neutral territory;
 - d) a ban on playing in a particular stadium;
 - e) annulment of the result of the match;
 - f) exclusion from a competition;
 - g) a defeat by forfeit;
 - h) deduction of points;
 - i) demotion to a lower division.

Article 65 Arbitration

1. Disputes within FFTL or disputes affecting Members of FFTL, leagues, members of leagues, clubs, members of clubs, players and officials may only be referred in the last instance (i.e. after exhaustion of all internal channels within FFTL) to CAS, which shall settle the dispute definitively to the exclusion of any ordinary court, unless expressly prohibited by the legislation of Timor-Leste.
2. Disputes of international dimension arising from or related to the Statutes, regulations, directives and decisions of FIFA or AFC may only be submitted in the last instance to CAS as specified in the Statutes of FIFA and of AFC.

Article 66 Jurisdiction

1. FFTL, its Members, Players, Officials and match and player's agents will not take any dispute to ordinary courts unless specifically provided for in this Statutes and FIFA regulations. Any disagreement shall be submitted to the jurisdiction of FIFA, AFC or FFTL.
2. FFTL shall have jurisdiction on internal national disputes, i.e. disputes between parties belonging to FFTL. FIFA and/or AFC shall have jurisdiction on international disputes, i.e. disputes between parties belonging to different Associations and/or Confederations.
3. FFTL shall ensure its full compliance and that of all those subject to its jurisdiction with any final decision passed by a FIFA body, an AFC body, the arbitration tribunal recognised by FFTL or CAS.

Article 67 Court of Arbitration for Sport (CAS)

1. In accordance with the respective articles of the FIFA Statutes, any appeal against a final and binding FIFA decision shall be heard by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland. CAS shall not, however, hear appeals on violations of the laws of the Game, suspensions of up to four matches or up to three months, or decisions passed by an independent and duly constituted Arbitration Tribunal of an Association or Confederation.
2. FFTL shall ensure its full compliance and that of its members, players, Officials and match and player's agents with any final decision passed by a FIFA body or CAS.

Article 68 Financial period

1. The financial period of FFTL shall be one year and shall begin on 1 January and end on 31 December.
2. The revenue and expenses of FFTL shall be managed so that they balance out over the financial period. FFTL's major duties in the future shall be guaranteed through the creation of reserves.
3. The General Secretary is responsible for drawing up the annual consolidated accounts of FFTL with its subsidiaries as at 31 December.

Article 69 Revenue

The revenue of arises specifically from:

- a. Members annual subscriptions;
- b. Receipts generated by the marketing of rights to which FFTL is entitled;
- c. Fines imposed by the authorized bodies;
- d. Other subscriptions and receipts in keeping with the objectives pursued by FFTL.

Article 70 Expenses

FFTL bears:

- a) The expenses stipulated in the budget;
- b) Other expenses approved by the Congress and expenses that the Executive Committee is entitled to incur within the scope of its authority;
- c) All other expenses in keeping with the objectives pursued by FFTL.

Article 71 Independent and external auditors

The independent and external auditors appointed by the Congress shall audit the accounts approved by Finance Committee in accordance with the appropriate principles of accounting and present a report to the Congress. The auditors shall be appointed for a period of 4 years. This mandate may be renewed.

Article 72 Membership subscriptions

- 1 Membership subscriptions are due on 1 January. The annual subscription for new members for the year in question shall be paid within 30 days of the close of the Congress at which are admitted.
- 2 The Congress shall fix the amount of the annual subscription every two years on the recommendation of Executive Committee. It shall be the same for every Member and amount to no more than \$100.00 (one hundred US Dollars).

Article 73 Settlement

FFTL may debit any Member's assets to settle claims.

Article 74 Levies

FFTL may demand that a levy be paid by its Members for matches.

Article 75 Publication of financial data

- 1 FFTL shall publish on its official website the financial documents referred to under art. 33 par. 2 i), j) and k) of these Statutes once the relevant items have been approved by the Congress.
- 2 The remuneration of the members of the Executive Committee (including its President), the General Secretary and the members of the independent committees shall also be made publicly available (e.g. through the official website of FFTL) on a regular basis.

Article 76 Competitions

1. FFTL organizes and coordinates the following official competitions held within its territory:
 - a) The FFTL U-15 Championship (Boys and Girls);
 - b) The FFTL U-18 Championship (Boys and Girls);
 - c) The FFTL U-22 Championship;
 - d) The FFTL Women's Competitions (Liga Feto Timor and Taça Rosa Muki);
 - e) The FFTL Futsal U-15 Championship (Boys and Girls);
 - f) The FFTL Futsal U-18 Championship (Boys and Girls);
 - g) The FFTL U-22 Championship (Boys and Girls);
 - h) The FFTL Futsal Competitions (Liga Futsal Timor-Leste – Women & Men);
 - i) The FFTL Men's Competitions (Liga Timor-Leste and Copa de Timor);
 - j) The FFTL Beach Soccer Competitions.
2. The Executive Committee may delegate to FFTL's subordinate Leagues the authority to organise competitions. The competitions organized by the Leagues shall not interface with those competitions organized by FFTL. Competitions organized by FFTL shall take priority.
3. The Executive Committee may issue special regulations to this end.

Article 77 Club licensing

The Executive Committee shall issue regulations regarding a club licensing system governing the participation of clubs in the competitions of FFTL and AFC, in compliance with the minimum requirements of the club licensing system as set up by AFC and FIFA.

Article 78 Rights

1. FFTL and its Members are the original owners of all of the rights emanating from competition and other events coming under their respective jurisdiction, without any restriction as to content, time, place and law. These rights include, among others, every kind of financial rights, audio-visual and radio recording, reproduction and broadcasting rights, multimedia rights, marketing and promotional rights and incorporeal right such as emblems and rights arising under copyright law.
2. The Executive Committee shall decide how and to what extent these rights are utilized and draw up special regulation to this end. The Executive Committee shall alone decide whether these rights shall be utilized exclusively, or jointly with a third party or entirely through a third party.

Article 79 Authorization to distribute

FFTL and its Members are exclusively responsible for authorizing the distribution of image and sound and other data carriers of football matches and events coming under their respective jurisdiction, without any restrictions as to content, time, place and technical and legal aspects.

VI INTERNATIONAL MATCHES AND COMPETITIONS

Article 80 International Matches and Competitions

- 1 The authority for organizing international matches and competitions between representative teams and between Leagues and/or Club teams lies solely with FIFA, AFC and/or the association(s) concerned. No match or competition shall take place without the prior permission of the FIFA, AFC and/or the association(s) concerned in accordance with the FIFA regulations governing International Matches.
- 2 FFTL is bound to comply with the international match calendar compiled by FIFA

Article 81 Contacts

FFTL, its Members, players, officials, licensed match agents and intermediaries shall not play matches or make sporting contacts with Associations that are not members of FIFA or with provisional members of a Confederation without the approval of FIFA.

Article 82 Approval

- 1 Clubs, leagues or any other group of clubs that are affiliated to FFTL may only join another association with the authorisation of FFTL, the other association, the respective confederation(s) and FIFA.
- 2 Clubs, leagues or any other group of clubs that are affiliated to FFTL cannot participate in competitions on the territory of another association without the authorisation of FFTL, the other association, FIFA and the respective confederation(s) according to the FIFA Regulations Governing International Matches.

VII FINAL PROVISIONS

Article 83 Unforeseen Contingencies and Force Majeure

The Executive Committee shall have the power to decide on all cases of force majeure and on all matters not provided for in these Statutes; such decisions shall take into account the relevant regulations of FIFA and of AFC, as well as any applicable mandatory laws.

Article 84 Publication of corporate documents

FFTL shall make available on its official website the following documents and information:

- a) Statutes and Standing Orders of the Congress;
- b) Electoral Code;
- c) Disciplinary and Ethics Code;
- d) Internal Organization Regulations;
- e) most important/key decisions;
- f) its strategy;
- g) agenda for Executive Committee and Congress meetings;
- h) circular letters;

Article 85 Dissolution

- 1 Any decision relating to the dissolution of FFTL requires a majority of two-thirds (2/3) of all of the Members of FFTL, which must be obtained at a Congress specially convened for the purpose.
- 2 If FFTL is disbanded, its assets shall be transferred to FIFA. It shall hold these assets in trust as “bonus pater familiar” until FFTL are re-established. The final Congress may, however, choose another recipient for the assets on the basis of a two-thirds (2/3) majority.

Article 86 Enforcement

These Statutes were adopted at the “FFTL Congress” on 26 October 2024 and shall come into force immediately. The former FFTL Statutes are hereby repealed.

Article 87 Transitional provisions

The existing Members of the FFTL, shall be granted a period of 12 months, as from the adoption of these Statutes, to comply with the mandatory requirements stipulated in art. 11 par. 2, as well as art. 13 of these Statutes. Any Member which does not comply with all of these requirements within the aforementioned time frame, shall automatically lose its right to vote at the Congress and the delegate(s) of the Member in question shall not be taken into account when establishing the quorum. The Member in question shall only regain its right to vote at the Congress once it has fully complied with its obligations as mentioned in this paragraph.

VII FINAL PROVISIONS

On behalf of FFTL Congress 2024:

Acting President



Lieutenant General Domingos Raul

General Secretary

A handwritten signature in blue ink, consisting of several overlapping strokes.

Gregorio Correia



Standing Orders of the Congress of Federação Futebol de Timor-Leste

Edition 2024



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DEFINITIONS

Whenever relevant, the terminology used in these Standing Orders shall refer to the terms defined in the Definitions section of the Statutes of FFTL.

NB: Terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and vice-versa.

Article 1 Representation and participation in the Congress

1. Members of FFTL shall be represented at the Congress by the delegates as mentioned under art. 26 of the Statutes of FFTL.
2. The names of the delegates shall be submitted to the general secretariat before the opening of the Congress.
3. FFTL shall bear the costs of travel and accommodation for the delegates of the Members taking part in the Congress. The Executive Committee shall issue appropriate directives in this connection.

Article 2 Chairperson

1. The President of FFTL shall chair the Congress. If the President is unable to attend, the vice-president shall deputise and, in his absence, another member of the Executive Committee.
2. The chairperson shall ensure that the Congress is conducted in strict compliance with these Standing Orders, open and close the Congress and debates, and, unless the Congress decides otherwise, grant delegates permission to speak and conduct all discussions.
3. The chairperson shall be responsible for maintaining order during debates. He/she may take the following action against any delegate who disturbs the debates:
 - a) a call to order;
 - b) a reprimand;
 - c) the exclusion from the Congress.
4. If an appeal is made against such action, the Congress shall decide immediately without debate.

Article 3 Scrutineers

At the beginning of the meeting, the Congress shall appoint an adequate number of scrutineers to count the votes and to assist the General Secretary in distributing and counting voting papers issued for the elections.

Article 4 Debates

1. Debates on each item on the agenda shall be preceded by a short report or introduction:
 - a) by the chairperson or a member of the Executive Committee designated for this purpose;
 - b) by a representative of the committee designated by the Executive Committee to give such a report or introduction;
 - c) by a delegate of the Member that requested the item to be included in the agenda.
2. The chairperson then opens the debate.

Article 5 Speaker

1. Permission to speak is granted in the order in which it is requested. A speaker may not begin speaking until he/she has obtained permission to do so
2. A speaker may not speak for a second time on the same item until all other delegates who have requested permission to speak have spoken.
3. The chairperson may set a time limit for speakers.

Article 6 Proposals during the Congress

1. All proposals submitted during the Congress shall be made in writing. Proposals which are not relevant to the subject under discussion shall not be admitted to the debate.
2. Any amendment to such initial proposals shall be drawn up in writing and passed to the chairperson before being put to the debate.

Article 7 Procedural motions and closing of debates

1. If a procedural motion is made, discussion on the main question shall be suspended until a vote has been taken on the motion.
2. If a motion is made to close the discussion, it shall immediately be put to the vote without debate. If the motion is approved, permission to speak shall only be granted to those Members who asked to speak before the vote was taken.
3. The chairperson shall close the discussion unless the Congress decides otherwise by a majority (more than 50%) of the valid votes cast.

Article 8 Votes

1. A decision that requires a vote shall be reached by a show of hands, unless decided otherwise by the Congress.
2. Before each vote, the chairperson, or the person designated by him, shall read the text of the proposal aloud and explain the voting procedure (quorum) to the Congress. If an objection is raised, the Congress shall decide immediately.
3. Votes may be taken by roll call if requested by at least three (3) delegates representing the Members present and eligible to vote.
4. No one shall be compelled to vote.
5. Proposals made during the Congress shall be put to the vote in the order in which they are submitted. If there are more than two main proposals, they shall be put to the vote in succession and the delegates may not vote for more than one of the proposals.
6. Alterations to amendments shall be put to the vote before the amendments proper, and amendments before the main proposal.
7. Proposals without a vote against are regarded as having been accepted by the Congress.
8. The chairperson shall check the result of the vote and announce it to the Congress.
9. No one is permitted to speak during the vote and until after the result has been announced.

Article 9 Elections

Elections and the electoral process within FFTL shall be conducted according to the relevant provisions of the Statutes and Electoral Code of FFTL.

Article 10 Enforcement

These Standing Orders were adopted at the FFTL Congress on 26 October 2024 and come into force immediately.

Dili, 26 October 2024

Acting President:



Lieutenant General Domingos Raul

General Secretary:

A blue ink signature of Gregorio Correia, consisting of several overlapping, stylized lines.

Gregorio Correia

ANNEXE B – QUESTIONNAIRE FOR INTEGRITY CHECKSPART 1: GENERAL PROVISIONS

1. The integrity checks with regard to candidates for, and holders of, official positions within FFTL that are subject to such checks (“candidates or holders”) shall be conducted by the relevant body in accordance with the provisions of these Statutes and this annexe.
2. Candidates or holders are obliged to comply with the screening and self-disclosure process as outlined in parts 2 and 3 below. Prior to the screening process, every candidate or holder shall give his/her written consent to said process through a form provided by the relevant body conducting the integrity check. If such written consent is not provided, the candidate or holder shall be deemed not to have passed the integrity check.
3. Candidates or holders shall act in good faith at all times and shall fully collaborate to establish the relevant facts upon reasonable notice. If the candidate or holder concerned does not cooperate with the body competent to conduct the integrity check, the candidate or holder shall be deemed not to have passed the integrity check.
4. The candidate or holder shall be deemed not to have passed the integrity check, if he/she:
 - a) has been subject to criminal convictions or disciplinary sanctions by a state court, in particular if the offence in question was a substantive issue and not a minor infraction or procedural misconduct;
 - b) has been found guilty and/or sentenced by the FIFA Ethics Committee or any other sporting body with a sanction that would seriously put into question the discharge of the office concerned.
5. Subject to the relevant provisions regarding disclosure and forwarding of the information and related data obtained in the context of integrity checks in accordance with this annexe, all such information and related data must be treated as strictly confidential by the body conducting the integrity check concerned.

PART 2: SCREENING PROCESS

1. At the beginning of the screening process, every candidate or holder shall undergo an identification check (“ID check”). In this context, the candidate or holder shall submit a valid copy of his/her passport to the body in charge of performing the integrity check. The ID check shall include verification/identification of the following elements:
 - a) name (s) and surname(s);
 - b) address of residence;
 - c) date and place of birth;
 - d) nationality/nationalities
2. Every candidate or holder shall complete the questionnaire contained in part 3 below.
3. The body in charge of performing the integrity check may conduct independent research and/or investigations in order to obtain further relevant information on a particular candidate or holder, which may include information on intermediaries and related parties, mandates, potential conflicts of interest and significant participations as well as civil and criminal proceedings/investigations.

PART 3: QUESTIONNAIRE

First name(s):	
Surname (s):	
Address of residence:	
Date and place of birth:	
Nationality/nationalities:	
Profession:	

1. Have you previously been convicted by a final decision of any intentional indictable offence or of any offence corresponding to a violation of the rules of conduct set out in part II section 5 of the FIFA Code of Ethics?
 No Yes
If yes, please specify:
2. Has a sport governing body ever imposed any disciplinary or similar sanction or measure on you in the past for actions which amount to a violation of the rules of conduct set out in part II section 5 of the FIFA Code of Ethics?
 No Yes
If yes, please specify:
3. Are you the subject of any pending civil, criminal or disciplinary proceedings or investigations?
 No Yes
if yes, please specify:

4. I am fully aware that I am subject to the provisions of the Disciplinary and Ethics Code of the FFTL and to the provisions of the Statutes and other regulations of the FFTL that may address integrity issues, and I fully comply with such provisions.
5. I currently hold the following positions in football:
6. He/She following facts and circumstances may give rise to potential conflicts of interest regarding me (cf. in particular art. 23 par. 9 of these Statutes):
7. Remarks and observations which may be of potential relevance in the context of the integrity check:
8. I am fully aware and agree that this questionnaire is made available to the members of the appropriate body of the FFTL.
9. I am fully aware and confirm that I must notify the body conducting the integrity check of any relevant facts and circumstances arising after the integrity check has been completed.
10. I am fully aware and confirm that I am obliged to collaborate fully to establish the relevant facts with regard to the integrity check to which I am subject. In particular, I will comply with requests for any documents, information or any other material of any nature held by me. In addition, I will comply with the procurement and provision of documents, information or any other material of any nature not held by me but which I am entitled to obtain.
11. I am fully aware and confirm that the body conducting the integrity check may also request information on possible sanctions (questions 1 and 2 above) directly from FIFA or the relevant confederation as well as from other institutions such as the Court of Arbitration for Sport in Lausanne, Switzerland, or the International Olympic Committee. In this regard, I hereby release the relevant institutions from any obligation of confidentiality relating to the information concerned.
12. I am fully aware and confirm that the body conducting the integrity check may collect further information on me in accordance with part 2 par. 3 of this annex.

(Place and date)

(Signature)